



Heriot School

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16 February 2018

MRS SARAH DAVIES

Dear Parents and Caregivers

Due to sudden personal circumstances, Mrs Sarah Davies (Senior Classroom Teacher) will be away from the classroom for the unforeseeable future.

Ms Joleen Harding and I will be working alongside our learners in the Senior Classroom until either Mrs Davies returns to school or Mrs Kinaston completes her Maternity Leave later in the year.

I am sure you understand that it is a challenging situation for everyone. I can assure you that I will be doing everything I can to make sure that the learning progress of our children is not compromised in any way.

Thank you for your understanding with this matter. If you would like to discuss it further then please do not hesitate to contact me.

Yours sincerely

Colin McHutchon
Principal/Tumuaki

PLEASE NOTE:

THE YEAR 5 & 6 LEADERSHIP DAY AT CAMP COLUMBA IS GOING AHEAD AS PLANNED. MISS AIMEE KEENAN WILL BE REPLACING MRS DAVIES AS THE TEACHER IN CHARGE.