



Heriot School

NEWSLETTER #1

Wednesday 12 February 2020 (Term One – Week Two)

Parents, Friends and Whānau

Haere mai, welcome. Kia Ora Koutou to our new students and families. It is great to finally be back! After the events and drama of last week it feels as though we are starting all over again but we have actually had a 'week of school' already.

We welcome our new students and also our new staff; Penny O'Meara (Senior Room Teacher), Rachel Hanna (Middle Room Teacher Aide) and Mrs Debra Roulston (who is not 'new' but is new in her role in the Junior Room for 3 days per week this year). It is fantastic to have you all as part of our team.

We try to keep parents, whānau and our school community as informed as possible and this newsletter is one of the important ways that we attempt to achieve this. It is emailed home every fortnight (usually on a Monday) and it also goes onto our school website; www.heriot.school.nz and onto our school app; School Apps NZ, Snapp Mobile. If you would like a paper copy please contact Mrs Pauline Cormack our school Office Manager (office@heriot.school.nz or phone 2042007) otherwise it will be emailed to you. We are in the process of setting up Seesaw (student driven digital communication tool) and information about how you can easily access this, will be coming to you soon. Our school PTA have set up a Facebook page and you are welcome to join up to this as well if you wish.



Travis Winterbounne, Adil Orujov and Hunter Sargent stand next to one of our two new drinking fountains.

The first term of the year is always busy with setting up school structures and with everyone finding their feet. If you are not sure about anything then please contact the school because we are more than willing to help you at any stage. In this fortnightly newsletter we try to include 'Important Information' (things that you need to know that are current or coming up) as well as news and events, and we try to get some input from students as well.

I am excited to be working alongside you again in 2020 and we continue to be driven to do the best job we can, to care for and to provide a variety of learning opportunities for your children.

Nga Mihi Nui. Thank you

Colin McHutchon, Tumuaki/Principal

CALENDAR OF EVENTS

Thu 13 Feb	W/O Swimming (<i>Tapanui</i>)
Tue 18 Feb	Meet the Teacher (<i>Junior/Middle</i>)
17-20 Feb	Y5&6 Bannockburn Camp
Thu 20 Feb	BOT Meeting , 7pm
Tue 25 Feb	West Otago Athletic Sports , <i>BMC Grounds Tapanui</i>
Fri 6 March	Whole School Assembly , 2.30pm
Tue 10 March	Eastern Zone Athletics
Mon 23 March	Otago Anniv. Day (School Closed)
Tue 24-26 March	Education Review Office Visit
Thu 2 April	Last Day Term One 2020

HERIOT SCHOOL WHAKATAUKI

**Whaowhia te
kete mātauranga**
Fill the basket of
knowledge.

Teacher Contact Information:

Debra Roulston (Junior Mon-Wed)	droulston@heriot.school.nz
Aimee Keenan (Junior Thur-Fri)	akeenan@heriot.school.nz
Joleen Harding (Middle Mon-Thur)	jharding@heriot.school.nz
Penny O'Meara (Senior)	pomeara@heriot.school.nz

Important Information

A special greeting to all of new students and their families to our school. Welcome to Amelia O'Boyle (Nicole & Sean), Amalie Saunders (Joleen & Matt), Melody Sparks (Kelly-Anne & Shaun), Mitchell Herriott (Lynn & Andrew) and Stella McHutchon (Karen & Colin), all new entrants in the Junior Room. Evie Hagan-McCaw (Michelle) and Hayden McKenzie (Carl & Leeana) started in the Middle Room along with George Anderson (Grant & Anna) while Ruby and Harriett Anderson are in the Senior Room.

MEET THE TEACHER

This is an opportunity for parents and whanau to come along and meet with your child's teacher and to listen to their goals and expectations about learning in 2020. It is a great 1:1 chance for you to discuss any concerns you may have about your child(ren) going into the new school year.

The Senior Class have already held theirs this week due to camp next week.

The Junior and Middle Classes are having their meetings on Tuesday 18 February, from 3.30pm onwards.

Please contact the office or your child's teacher if you would like to arrange a time to meet with them.

LEARNING CONFERENCES

It is our intention to have opportunities for you to meet with your classroom teacher, and your child, at Learning Conferences at least 2/3 times this year.

2020 Y5&6 BANNOCKBURN CAMP

The Y5 & 6 Bannockburn Camp is next week. Mrs O'Meara will travel to Bannockburn on **Monday 17 February and stay until Thursday 20 February 2020.**

We do not have an exact cost for camp as yet and we will get this to you as soon as possible.

If you have any questions or queries about camp please contact the office or Penny;

pomeara@heriot.school.nz

YOUR CONTACT INFORMATION

Please make sure that we have your up to date contact information. It is also very important that we have a back-up in case we cannot contact you in the first instance.

If you need to update any information then please get in touch with Pauline in the office asap.

CONTACTING SCHOOL

You can ring the school office on 2042007. Please leave a message if no one answers your call. Messages are checked regularly through the day. You can email the office or the principal at office@heriot.school.nz (Pauline Cormack- Office Manager) or principal@heriot.school.nz (Colin McHutchon – Principal). It pays to send a message to both of us because Mrs Cormack works 4 days per week and I can be teaching or out of the office.

BOILER

Spark Energy will be here on Thursday this week to begin pre-commissioning the boiler. We are hopeful that it will be up and running before the end of February. After deliberation with the MOE we have learned that we will be able to supplement the heating of the swimming pool with heat from the boiler.

SCHOOL GROUNDS

- I want to thank Alan Hood for the fantastic job he is doing of mowing our lawns and field. It really makes a huge difference to the entire school when the grass areas look so tidy.
- Thank you to Jayden for the work he has done to keep things swept up and tidy around our school.
- Thank you to Fay and Kevin for the work they have done over the break, to keep the school clean and a place to be proud of.
- Thank you to Andrew Herriott for the work he's done to get the pool sorted and to keep it up and running over December/January.
- Debra Roulston, Judy Miller and Andrew Herriott gave up their afternoon on Waitangi Day to come down and do a general clean-up of our grounds and gardens. This was appreciated by everyone, thank you.
- Thank you to Alex McHutchon for installing our new drinking fountains last week.

SNOW PHONES

The first week of school this week was one out of the box. It emphasises the importance of being able to contact everyone in a short period of time though. The Snow Phone Lists are updated every year. The bus drivers are given lists of families and they add and subtract families as required. There is no reason why the list should not work unless someone decides not to ring the next family in the chain. We have agreed to review this process going forward and will be looking at blanket texts, messenger, email, Facebook etc as options. If you are uncertain about what is happening or you have not heard anything, then please just get in touch with me.

WEST OTAGO ATHLETIC SPORTS

These are contested between Waikoikoi, Tapanui and Heriot School at the Blue Mountain College Fields. This year it is being organised by Waikoikoi and will be held on Tuesday 25 February. There is no 'school' on this day as everyone congregates at BMC. It is expected that you will travel with your child or work in with others to ensure that they are at the sports. The juniors 6< will participate in run, jump, throw activities while all other children rotate in their age groups. The juniors are usually finished by 11.30 and at that time they are free to go home (as long as you inform Mrs Roulston). As soon as the seniors have finished their events (including sprint finals) then they are also free to go home. More information will be available as soon as it is available to us.

SCOOTERS, SKATEBOARDS, RIPSTICKS, SKATES/ROLLERBLADES

The school has been kindly donated two scooters by Tracy and John Herbert. We have informed all classes that they are allowed to ride the scooters if they have their own helmet. They are allowed to bring scooters, skateboards and ripsticks to school at their own risk as long as they wear a helmet at all times and store their vehicle behind the benches against the classroom (away from walkways). You will also need to check with the bus driver in case they do not permit students to bring scooters, skateboards or ripsticks on board the bus. If children want to bring rollerblades or skates then they need to have wrist/elbow and knee pads as well as a helmet. If you would like to discuss this with me further then please get in touch.

YEAR 3 AND 4 CLASS NEXT WEEK

When the Y5&6 students go on camp to Bannockburn the Year 4's will be left at school. We will be having a reliever for the four days and creating a temporary class with Year 3's and Year 4's. Everyone will be back together as normal on Friday.

Congratulations to Ash & Tara Kinaston on the birth of their baby boy; Ardie Graeme Kinaston, on Tuesday 4 February 2020. A wee brother for Rya and fantastic news for your family. Well done, from us!



Thanks Alan –

At the end of 2019 Alan Hood donated \$325 to our school. This is not the first time he has donated money to us and we are very grateful. On behalf of our students and staff we thank you for your kindness and generosity.

CORONAVIRUS

Current advice regarding who needs to stay away

Key information from the Ministry of Health website to support your understanding of current requirements for the stay away period:

- *New border measures will deny entry to New Zealand for anyone who has left or transited through mainland China after midnight on 2 February 2020, with the exception of:*
 - New Zealand citizens (including those from the three Countries of the Realm: Tokelau, Niue and the Cook Islands), permanent residents and their immediate family*
 - Air crews on direct flights from mainland China who have been using appropriate personal protective equipment (PPE).*
- *If have been in close contact with a confirmed novel coronavirus case you should self-isolate for 14 days. If you develop symptoms including fever, coughing and difficulty breathing you should ring Healthline (for free) on 0800 611 116 or your doctor.*
- *As of 2 February 2020, all travellers arriving in New Zealand out of mainland China should self-isolate for a period of 14 days from the time they leave mainland China.*
- *People who departed from mainland China before midnight 2 February are not required to self-isolate unless they have been in Wuhan City or Hubei Province in the last 14 days.*

A key point is that the 14 day stay away period starts from when the person left China (or Wuhan City/Hubei Province). Not when they were due to start back at school or from when they arrived in New Zealand (eg, they may have travelled to another country before arriving here).

HERIOT SCHOOL

Concerns Policy

Purpose

To ensure all concerns are treated fairly and that the community is aware of the procedures to follow.

Guidelines

1. **In all situations of concern the concern should be addressed to the person involved.**
2. All concerns will be presented and responded to in a courteous, frank, discrete and honest manner.
3. All concerns are treated seriously and addressed.
4. Concerns will be addressed to the appropriate person (as per table below)
5. The Principal or BOT Chairperson may request concerns be put in writing and signed by the complainant if further action is required
6. The Board of Trustees requires that all concerns be submitted in written form and must be signed with the correspondents name. The board will respect complainant's privacy when dealing with issues i.e. 'In Committee'.
7. The Principal and BOT Chairperson reserve the right to involve a third party who may be an independent arbitrator.
8. All concerns will follow the chart below.

NB Professional (teaching) concerns **SHOULD NOT** in the first instance go to any BOT member. If BOT members are approached with a concern they should explain the correct procedures that need to be taken.

Concerns by	Against	1 st Instance	2 nd Instance	3 rd Instance
Parent/ Caregiver	BOT/ BOT Member	BOT/ BOT Member	Principal or Chairperson or Vice Chairperson	
	Staff Member(s)	Staff Member(s)	Principal	Chairperson
	Principal	Principal	Chairperson	
BOT/BOT Member	BOT/ BOT Member	BOT/ BOT Member	Principal or Chairperson or Vice Chairperson	
	Staff Member(s)	Staff Member(s)	Principal	Chairperson
	Principal	Principal	Chairperson	
Staff	BOT/ BOT Member	BOT/ BOT Member	Principal	Chairperson
	Staff Member(s)	Staff Member(s)	Principal	Chairperson
	Principal	Principal	Chairperson	
Principal	BOT/ BOT Member	BOT/ BOT Member	Chairperson	
	Staff Member(s)	Staff Member(s)	Chairperson	
	Parent/ Caregiver	Parent/ Caregiver	Chairperson or Vice Chairperson	